**Minutes 2/2022 Approved**

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**Date and time** | Friday, April 1, 2022 kl. 10-12  
**Place** | Teams  
**Present: Elected VIP** | Ben Dorfman (BD, Chair of the Study Board), Kirsten Jæger (KJ, representative for LISE), Ana Maria Macias (AMM, representative for SIS Spanish)  
**Present: Elected students** | Freja Rosenlund (FR, student representative for LISE), Helene Strøm Hede (HSM, student representative for LISE); Celina Dambek Sørwin (CDS, student representative for LISE)  
**Present Observers** | Hannah Bilde Houmann (HBH, SIS Spanish student counsellor); Ane Cathrine Løgstrup Christensen (ACLC, LISE student counsellor); Merete Nielsen (MN, SIS Spanish secretary); Susanne Hald (SH, team leader of education); Andrea Nygaard Silkjær (ANS, student representative for SIS Spanish)  
**Not Present** | Morten Ziethen (study leader), Bent Boel (BB, representative for LISE); Laura Bang Lindegaard (LBL, LISE 2nd Sem. Coordinator)  
**Referent** | ACLC; Inga Ernst Andersen (IEA, study board secretary)  
**Approved** | 3 June 2022
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<th>Redegørelse/vurdering</th>
<th>Evt. opfølgning</th>
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<tr>
<td>1.</td>
<td>Approval of agenda</td>
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<td>2.</td>
<td>Approval of Minutes 1</td>
<td>BD will expand on the notes concerning the discussion about master's degrees from last meeting (missing is sufficient reflection of students' discussion for the bases of their choices). Minutes will be put out for re-approval again before next meeting.</td>
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| 3. | Presentation of summary of Fall 21 reviews & discussion (semester, courses, supervision) | Primary issues, SIS (Spanish and International Studies):
- Low numbers in terms of students' comprehension of learning goals
- AMM has addressed this issue by assuring that learning goals are converted to plain language in semester introductions and at start of class/modules
- In written comments, students were critical of extensive distance between project hand-in and project defense
- AMM notes that these comments came primarily from 1st semester students who may have yet to be accustomed to the rhythm of the semester; also no flexibility as oral exam periods must be placed in January

Primary issues, LISE (Language and International Studies, English):
- Supervision reviews highly satisfactory, minus criticism of one supervisor on the basis of difficulty in contacting supervisor
- BD has discussed that issue with the supervisor in question. Supervisor noted that many students contacted them highly late in the supervision period
- BD noted phenomenon of students working on assignments consecutively and culture of refusing to multi-task (work on multiple assignments at once in project period where there is no teaching). Students need be broken of that habit (can lead to late contact of supervisors) | SIS coordinator, explanation of semester structure to incoming students, Fall 2022

LISE coordinators, emphasis to students in semester intros and project |
Possibility of early start with projects and assignment of supervisors; noted by BD & KJ that in the past that has led to poor attendance in classes at end of teaching period and lack of connection between classes and project topics on part of students, deemed by program instructors as pedagogically unacceptable

In written comments, many students expressed disorientation/under-motivation from online teaching; desire for full in-person teaching

All classes will be held in-person to maximum extent in Fall 2022

Many students claimed to be under-informed about important deadlines and activities (including extra-curricular) in the study program

BD, KJ, AMM & MN all noted that this criticism seems to come from students not paying attention to Moodle updates – all activities, important scheduling issues, etc. have been properly posted (often several times) and mails sent out to students

Attached to discussion of reviews was discussion of phenomenon of low attendance in second half of teaching period. Student representatives noted that hybrid teaching partly contributed to this, as did (in the case of some instructors) an uninspiring teaching style that often involved but reading from presentation slides

BD noted that classroom pedagogical issues are difficult to address; the popularity of instructors is different from whether they are doing a qualified job. However, the LISE instructors will be discussing models to encourage more classroom engagement

LISE coordinators, reemphasize to students in semester intros that students must check Moodle and student mail regularly

4. **Status, Uncompleted Exams/Delayed Students**
   All delayed students have been contacted.

5. **Censor Formandsberetning Spansk**
   No comments from CFS for SIS (no comments directed at AAU education [Spanish and International Studies])

6. **News from students/student councilors**
   - Student representatives got input from a small number of students repeating the criticism from reviews of poor information from study program and instructors
   - Response same as vis-a-vis reviews; the study is making an extensive (and fulsome) effort with communication
   - Excellent response to public diplomacy/American Embassy event; helped make goals of study more concrete
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<td>• BD reiterated concerns about class attendance; need for more group and applied activities to keep class engagement higher</td>
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<td>• BD opened question of how to have students better engage the extensive information students are given about procedure and events (Moodle, handbook, etc.). This was noted as an ongoing point for continued discussion and reflection in the future</td>
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<td>• BD noted that due to staffing changes, it will not be possible to offer the Gender and International Studies elective in the fall. The study will contact other study programs to find replacement modules; contact study legal (uddannelsesjura) as necessary</td>
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ACLIC notes that the education’s open house was well-received and well-attended. Seemed to be much interest from prospective students in the study.