



AALBORG UNIVERSITY
DENMARK

Approved minutes of meeting 5/2017 in the Study Board of Languages and International Studies, October 25, 2017, 9.30-12.30

Study Board of Languages and International Studies

Kroghstræde 1,
DK- 9220 Aalborg East

Study Board Secretary

Inga Ernst Andersen
Phone: +45 9940 9190
E-mail: inga@cgs.aau.dk

Present: Ben Dorfman (BD), Bent Boel (BB), Inga Ernst Andersen (IEA), Kirsten Jæger (KJ), Frederikke Bruhn Johansen (FBJ), Oscar Garcia (OG), Theresa Hansen (TH)

Not present: Robert Chr. Thomsen (RCT), Susanne Hald (SH), Laura Høvring Møller (LHM), Ana Maria Macias (AMM), Thomas Bavnsgaard Jensen (TBJ), student counselor Louise Brahms Vinther (LBV)

Referent: TH

1. Approval of agenda
 2. Approval of minutes 4/2017 (attached)
 3. Drop-out threat report (BD)
 4. Study Board report for commentary (Studienævnsrapport til behandling og kommentering) (BD)
 5. News from students
 6. News from student counselors
 7. Status of curriculum revisions, SIS & LISE (including placement of Human Resource Management in LISE curriculum)
 8. Status of planning, teaching roster Spring 2018 (coming soon)
 9. Discussion of 3rd semester project deadline
 10. Video initiatives for SIS & LISE websites
 11. Addenda
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1. Study Board report commentary (BD) added as point 4 to the agenda. All the following points move down. Agenda for meeting approved.
 2. Minutes 4/2017 approved with no changes.
 3. BD offered a resume of the drop-out threat report. Roughly 15 students are in the red category; BD noted that this is being handled: contact is made to each student, and plans for getting them caught up will be put in place – unless they have discontinued their study.
 4. Study Board report processing and commentary (BD). BD and OG will be attending a meeting on December 15 with the faculty and the associate dean about the Study Board report. This gets talked about in relation to the action plan. BD made a general description of what is involved: the numbers are similar to previous years; effectively is low. BD is going to double check whether or not students that are studying abroad are included in these numbers. BD will

also check whether the Spanish students who are taking minor field modules (sidefag) are included. BD pointed to the drop-out rate issue on page 5. Keeping students in the program has been an issue, but has drastically improved. Spanish is slightly difficult area to talk about due to the lower number of students. In the meeting with the associate dean, the level of investment in an expanded range of activities for students in both educations will be emphasized, as will be the challenges in engaging a student body that has not been vetted as part of the admissions process in terms of their motivation for participation in the specific education(s) in question. EA noted that this year it has been easier detecting students who are not motivated for the studies.

5. No news from students. FBJ noted that there continue to be concerns about job and Master's opportunities. The study has addressed this through the institution of an annual MA/Career Day. OG suggested expanding this via a professional day where Dansk Industri or other representatives from the labor market can come and discuss the relevance of IS students' skills. BD suggests arranging a career event with the employment panel.
6. No news from student counselors.
7. BD noted that the educations' curricula are under review by the School. BD brought up some changes to the curriculum that he had not had the chance to discuss with the study board in relation to the organisation of elective modules: Introduction to Business Studies is replaced with International Political Economy in the spring semester; International human rights has been added on 5th semester; BD suggested moving human resource management to the 5th semester; European Union had previously been in the 6th semester; CSR in the 6th semester.
8. The teaching roster for the fall will have to be approved by email; certain hours areas in relation to certain instructors need to be checked.
9. The study board agreed to switch points 9 and 10. In relation to the point of video initiatives for SIS & LISE websites, BD noted that the studies could use new video initiatives. BD oriented the study board that he has asked Connect Int. for help. The study board approved this initiative.
10. BD noted that students have expressed concerns that the 3rd semester project period is very compressed, due to the early hand-in date and exam period (related to 4th semester study abroad – an issue not faced by students studying abroad in 3rd or 5th semesters). While a range of options for remedying this issue were discussed, the ultimate decision was to place the semester's *other* exams that do *not* need an oral exam with a January turn-in; wherein students only need concentrate on the project in November and December. The issue will be reviewed again for Fall 2018.
11. FJB noted that she and Laura are planning a meeting with the students to inform them about their opportunity to express issues to the study board in November.