



AALBORG UNIVERSITET

Approved Minutes 1/2021

Study Board of Language and International Studies

Kroghstræde 3
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Study Board Secretary

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Date: 19/04/21

Sagsnr.: 2020-017-01514

Date and time	Friday, February 12, 2021 kl. 900-1130
Place	Teams
Present: Elected VIP	Ben Dorfman (BD, Chair of the Study Board), Kirsten Jæger (KJ, representative for LISE), Laura Bang Lindegaard (LISE 2 nd Sem. coordinator), Bent Boel (BB, representative for LISE), Ana Maria Macias (AMM, representative for SIS Spanish),
Present: Elected students	Flavia-Gabriela Sandu (FGS, student representative for LISE), Elias Mark (EM, student representative for LISE), Andrea Nygaard Silkjær (ANS, student representative for SIS Spanish), Lea Thies (LT, student representative for LISE)
Present Observers	Ida Vejnø (IV, SIS Spanish Student Counsellor),
Not Present	Morten Ziethen (study leader), Oscar Garcia (representative for SIS Spanish), Helja (LISE Student Counsellor)
Referent	Ida Vejnø (IV, SIS Spanish Student Counsellor), Ben Dorfman, Inga Ernst Andersen (IEA Study Board Secretary)
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	Redegørelse/vurdering	Evt. opfølgning
1. Welcome, Presentation, and Introduction	Welcome from Ben and a presentation of everyone present.	
2. Election of new chair (VIP) and vice-chair (student) of the study board	Election of vice-chair (student) of the Study Board: Andrea Nygaard Silkjær nominated and accepted vice chair of the Study Board	
3. Approval of Agenda	Approved.	
4. Approval of Semester Descriptions	The semester F21 descriptions for SIS and LISE are discussed. A template is discussed to reduce administrative work. Semester descriptions approved.	
5. Course Evaluations Fall 2020.	<p>a. SIS evaluations: more evaluations from students this time, especially from the 1st semester. Evaluations had an overall positive toning. Evaluations largely improved for 5th semester in comparison with their evaluation of their 4th semester. An important point is that a number of SIS students were unsure of where they fit into the shared course with LISE in Intro. to International Studies. This general issue (shared courses between the two educations) will be named to the instructors for the modules involved and the issue will be revisited in terms of the best choice of shared classes over the next academic year.</p> <p>b. LISE evaluations: Generally good satisfaction with teacher effort and the content of the courses; issues frequently concerned the ongoing online situation due to the pandemic. An area of note concerned clarity about portfolio exam procedure and expectations. Also noted occasionally were of the fit of courses into the program (specifically in 3rd semester and 5th semester electives). It should be noted that the most problematic courses noted in this regard have been replaced by new modules in the 2020 curriculum. Moreover, it should be noted that in the case of courses across all three semesters, problems of “real world” examples of particular problems or theoretical issues might be heightened. Finally, there was a questioning of the relevance of the module Human Resource Management within the range of elective. This module will no longer be on the 2020 curriculum.</p>	



6. News/Input from Student Counselor, Students & Student Representatives	<p>a. Zoom-related/technical issues regarding the regular location of links to online courses (establishing a consistent locale). BD will communicate a uniform link location to all instructors in the program by email.</p> <p>b. It was noted by several students to their representatives that there has been little feedback offered on non-project exams; in one or two cases there was refusal to offer feedback. This was noted as a highly important issue to students, and noted as important by faculty representatives – and non-availability for feedback is not viewed as acceptable (at least in the form of a short discussion or email exchange with students who desire it). In previous meetings the education set the policy that instructors at least need be available for a short chat in person or electronically with either individual students or the class regarding exam feedback. Ben will engage the department about the enforceability of this policy.</p> <p>c. Issues of combined LISE/SIS courses were reiterated. Please refer to 5.a.</p> <p>d. Students requested recorded lectures. This is not possible as the policy set by the faculty is synchronous teaching for the spring semester.</p> <p>e. There was concern among students in having to live up to the same academic standards under unusual situations (specifically Covid). Set (and legally-binding) academic standards cannot be changed in a general sense. However, in line with the university’s policy of attention to students in the pandemic situation, the study clearly invites students struggling with issues vis-à-vis the pandemic to contact their coordinators such that needed issues or potential dispensations, where appropriate, might be addressed.</p> <p>f. There appear to be ongoing issues with break-out rooms in Zoom – something difficult for the study to address as such. It is also requested that classes run as close to “normal’ as possible, broken into two with a meaningful 10-15 minute break in between. BD will also reiterate this to the teaching staff.</p>	
7. Student Input on Digital Learning Goals	In conjunction with the Department, BD is soliciting input from members of employment board as well as former students in relevant jobs. A special meeting will be held with student representatives from the study board to gather input from current students.	
8. Addenda	No comments.	